



# SHREE PRECOATED STEELS LTD.

CIN: L70109MH2007PLC174206

Registered Office : 1, Ground Floor, Citi Mall, New Link Road, Andheri (W), Mumbai - 400 053  
Tel. : +91- 7208182677 | Email : spsl.investors@gmail.com | Website : www.spsl.com

## ARCHIVAL POLICY

### 1. Introduction:

This Archival Policy for archive of material events and information disclosed to the stock exchange is formed pursuant to Regulation 30(8) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015.

### 2. Definitions:

“**Board of Directors**” or “**the Board**” means the Board of Directors of Shree Precoated Steels Limited, as constituted from time to time.

“**Company**” means Shree Precoated Steels Limited

“**Listing Regulation**” means the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015.

“**Policy**” means this Archival Policy.

“**Material Events**” means events, as specified in Schedule III to the Listing Regulation from time to time and/or as prescribed and determined in the policy of disclosure of materiality of event, occurrence of which the Company shall make disclosures to stock exchange(s) and host such disclosures on its website.

“**Stock Exchanges**” means exchanges on which shares of the Company are listed.

### 3. Purpose & Scope:

This policy outlines the duration for which the material events and information disclosed to the stock exchanges under Regulation 30 of the Listing Regulation will be hosted and retained on the Company’s website.

### 4. Policy:

The Company shall disclose all such material events and information to the stock exchanges and such disclosures shall be hosted on the website of the Company for a period of 5 years and thereafter the same shall be archived so as to be available for retrieval for a further period of three years. Thereafter the said information, documents, records may be destroyed as per the policy on preservation of documents.

### 5. Amendments to the Policy:

The Board may, subject to applicable laws amend any provision(s) or substitute any of the provision(s) with the new provision(s) or replace the Policy entirely with a new Policy.



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## 6. Limitation:

In the event of any conflict between the provisions of this Policy and the Listing Regulation / Companies Act, 2013 or any other statutory enactments, rules, the provisions of such Listing Regulation / Companies Act, 2013 or statutory enactments, rules shall prevail over this Policy.

## 7. Dissemination of Policy:

The policy shall be disclosed on the website of the Company.

Version -2 of 2020
Version-Approved by the Board of Directors
Version approved on :6th February, 2020
Last Modified 14 <sup>th</sup> November,2014
Effective Date: 14 <sup>th</sup> November,2014
Next Review : As and when required/Annual

Approved signed:

Sd/-  Mr. Ambalal C.Patel Chairman & Non Executive Independent Director	Sd/-  Mr. Harsh L. Mehta Managing Director	Sd/-  Mrs. Aarti M. Ramani Independent Director
Sd/-  Mr.Nilesh Sarvaiya Non-Executive Director		